

Good Morning/Afternoon <Insert Manager's Name>,

I seek your approval to attend the [Association of Children's Welfare Agencies Conference](#) (ACWA 2024). It takes place once every two years and is the largest gathering in Australia of advocates, practitioners, policy and researchers and sector leaders in child and family fields. The Conference will be taking place from 5-7 June 2024 at the International Convention Centre, Sydney.

Here are a few quick reasons why it would be advantageous for me (and for our organisation) to attend ACWA 2024:

1. The conference will have several streams – including child protection and domestic violence, keeping families together and reunification, residential care, and hearing from First Nations experiences, services, and initiatives.
2. There are plenty of social highlights included with the registration, providing delegates valuable opportunities to network, renew connections and celebrate the work of our sector.
3. The opportunities for professional growth afforded by attending the Conference and networking with peers will represent a valuable investment in me and boost my value as an asset to the organisation.
4. The Conference has announced a notable international speaker line-up, providing quality industry knowledge.
5. Attending the Conference will enable me to earn CPD points through the National Quality Framework.
6. My attendance can be used in internal communications to illustrate how our organisation is embracing a progressive and innovative National outlook.

ACWA is offering a '10 for the price of 9' group registration in which one registration is free of cost when 10 registrations are purchased.

I've broken down the approximate cost of my attendance at ACWA 2024 below:

Registration:	\$1,550 (find prices <a href="#">here</a> )
Hotel:	Ranging from \$275 - \$390 per night.

Thank you for your consideration. Please let me know if you require any further information.

Kind regards,  
< Your name >